Tennessee Board of Regents
Jackson State Community College

For the Years Ended
June 30, 2002, and June 30, 2001

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Financial/compliance audits of colleges and universities are available on-line at
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STATE OF TENNESSEE
COMPTROLLER OF THE TREASURY
State Capitol
Nashville, Tennessee 37243-0260
(615) 741-2501

John G. Morgan
Comptroller

October 21, 2003

The Honorable Phil Bredesen, Governor
and
Members of the General Assembly
State Capitol
Nashville, Tennessee 37243
and
The Honorable Charles W. Manning, Chancellor
Tennessee Board of Regents
1415 Murfreesboro Road, Suite 350
Nashville, Tennessee 37217
and
Dr. Charlie D. Roberts, Jr., President
Jackson State Community College
2046 North Parkway
Jackson, Tennessee 38301

Ladies and Gentlemen:

Transmitted herewith is the financial and compliance audit of the Tennessee Board of Regents, Jackson State Community College, for the years ended June 30, 2002, and June 30, 2001. You will note from the independent auditor's report that an unqualified opinion was given on the fairness of the presentation of the financial statements.

Consideration of internal control over financial reporting and tests of compliance resulted in no audit findings.

Sincerely,

John G. Morgan
Comptroller of the Treasury

JGM/th
03/047

State of Tennessee

Audit Highlights

Comptroller of the Treasury — Division of State Audit

Financial and Compliance Audit
Jackson State Community College
For the Years Ended June 30, 2002, and June 30, 2001

AUDIT OBJECTIVES

The objectives of the audit were to consider the college's internal control over financial reporting; to determine compliance with certain provisions of laws, regulations, contracts, and grants; to determine the fairness of the presentation of the financial statements; and to recommend appropriate actions to correct any deficiencies.

AUDIT FINDINGS

The audit report contains no findings.

OPINION ON THE FINANCIAL STATEMENTS

The opinion on the financial statements is unqualified.

"Audit Highlights" is a summary of the audit report. To obtain the complete audit report, which contains all findings, recommendations, and management comments, please contact

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Audit Report
Tennessee Board of Regents
Jackson State Community College
For the Years Ended June 30, 2002, and June 30, 2001

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Tennessee Board of Regents
Jackson State Community College
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INTRODUCTION

POST-AUDIT AUTHORITY

This is a report on the financial and compliance audit of the Tennessee Board of Regents, Jackson State Community College. The audit was conducted pursuant to Section 4-3-304, *Tennessee Code Annotated*, which authorizes the Department of Audit to "perform currently a post-audit of all accounts and other financial records of the state government, and of any department, institution, office, or agency thereof in accordance with generally accepted auditing standards and in accordance with such procedures as may be established by the comptroller."

Section 8-4-109, *Tennessee Code Annotated*, authorizes the Comptroller of the Treasury to audit any books and records of any governmental entity that handles public funds when the Comptroller considers an audit to be necessary or appropriate.

BACKGROUND

The idea for Tennessee's community college system was conceived in 1957, when the state legislature ordered a study of community college programs, resulting in the Pierce-Albright Report. Acting on the recommendation of the Governor and the state's Department of Education, the General Assembly authorized the Department of Education to establish several community colleges throughout Tennessee. Jackson State Community College was established in 1965 and held its first classes in the fall of 1967. The General Assembly vested the governance of the college in the Tennessee Board of Regents on July 1, 1972.

The comprehensive higher education program at the college includes curricula to meet the needs of full-time students seeking to transfer to other colleges, students following an occupationally oriented program for immediate employment, and part-time students earning credits to apply at a later time toward an associate's degree.

ORGANIZATION

The governance of Jackson State Community College is vested in the Tennessee Board of Regents. The Governor, the Commissioner of Education, the Commissioner of Agriculture, and the Director of the Tennessee Higher Education Commission serve *ex officio* on this board. The chief administrative officer of the college is the president, who is assisted and advised by members of the faculty and administrative staff.

AUDIT SCOPE

The audit was limited to the period July 1, 2000, through June 30, 2002, and was conducted in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Financial statements are presented for the years ended June 30, 2002, and June 30, 2001. The financial statements for the year ended June 30, 2002, are presented on an entity-wide perspective as required by the implementation of Governmental Accounting Standards Board Statements 34 and 35. The financial statements for the year ended June 30, 2001, are presented on the fund-group perspective that was previously required. Jackson State Community College is an institution of the Tennessee Board of Regents, which is an integral part of state government. As such, the Tennessee Board of Regents has been included as a component unit in the *Tennessee Comprehensive Annual Financial Report.*

OBJECTIVES OF THE AUDIT

The objectives of the audit were

1. to consider the college's internal control over financial reporting to determine auditing procedures for the purpose of expressing an opinion on the financial statements;
2. to determine compliance with certain provisions of laws, regulations, contracts, and grants;
3. to determine the fairness of the presentation of the financial statements; and
4. to recommend appropriate actions to correct any deficiencies.

PRIOR AUDIT FINDINGS

There were no findings in the prior audit report.

OBSERVATIONS AND COMMENTS

Jackson State Community College serves as the lead institution under agreements with the Tennessee Technology Center at Crump, the Tennessee Technology Center at Jackson, the Tennessee Technology Center at McKenzie, the Tennessee Technology Center at Paris, and the Tennessee Technology Center at Whiteville. Under these agreements, Jackson State Community College performs the accounting and reporting functions for the centers. The chief administrative officer of each center is the director, who is assisted and advised by members of the faculty and administrative staff. Each director is responsible to the Chancellor of the Tennessee Board of Regents.

RESULTS OF THE AUDIT

AUDIT CONCLUSIONS

Internal Control

As part of the audit of the college's financial statements for the years ended June 30, 2002, and June 30, 2001, we considered internal control over financial reporting to determine auditing procedures for the purpose of expressing an opinion on the financial statements, as required by auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Consideration of internal control over financial reporting disclosed no material weaknesses.

Compliance

The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Fairness of Financial Statement Presentation

The Division of State Audit has rendered an unqualified opinion on the college's financial statements.

STATE OF TENNESSEE
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DEPARTMENT OF AUDIT
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Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards*

June 27, 2003

The Honorable John G. Morgan
Comptroller of the Treasury
State Capitol
Nashville, Tennessee 37243

Dear Mr. Morgan:

We have audited the financial statements of Jackson State Community College, an institution of the Tennessee Board of Regents, which is a component unit of the State of Tennessee, as of and for the years ended June 30, 2002, and June 30, 2001, and have issued our report thereon dated June 27, 2003. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. As discussed in Note 11, during the year ended June 30, 2002, the college implemented GASB Statement 34, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments*, and GASB Statement 35, *Basic Financial Statements—and Management's Discussion and Analysis—for Public Colleges and Universities*. The college also implemented GASB Statement 37, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments: Omnibus*, and GASB Statement 38, *Certain Financial Statement Note Disclosures*. During the year ended June 30, 2001, the college implemented GASB Statement 33, *Accounting and Financial Reporting for Nonexchange Transactions*.

Compliance

As part of obtaining reasonable assurance about whether the college's financial statements are free of material misstatement, we performed tests of the college's compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the college's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

However, we noted certain matters involving the internal control over financial reporting, which we have reported to the college's management in a separate letter.

This report is intended solely for the information and use of the General Assembly of the State of Tennessee and management and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record.

Sincerely,

Arthur A. Hayes, Jr.

Arthur A. Hayes, Jr., CPA,
Director

AAH/th

STATE OF TENNESSEE
COMPTROLLER OF THE TREASURY
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Independent Auditor's Report

June 27, 2003

The Honorable John G. Morgan
Comptroller of the Treasury
State Capitol
Nashville, Tennessee 37243

Dear Mr. Morgan:

We have audited the accompanying statement of net assets of Jackson State Community College, an institution of the Tennessee Board of Regents, which is a component unit of the State of Tennessee, as of June 30, 2002, and the related statements of revenues, expenses, and changes in net assets and cash flows for the year then ended. These financial statements are the responsibility of the college's management. Our responsibility is to express an opinion on these financial statements, based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Tennessee Board of Regents, Jackson State Community College, as of June 30, 2002, and the revenues, expenses, and changes in net assets and the cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

As discussed in Note 11, the college implemented GASB Statement 34, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments*, and GASB Statement 35, *Basic Financial Statements—and Management's Discussion and Analysis—for Public Colleges and Universities*. The college also implemented GASB Statement 37, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments: Omnibus*, and GASB Statement 38, *Certain Financial Statement Note Disclosures*.

The management's discussion and analysis on pages 8 through 16 is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

In accordance with *Government Auditing Standards*, we have also issued our report dated June 27, 2003, on our consideration of the college's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Sincerely,

Arthur A. Hayes, Jr.

Arthur A. Hayes, Jr., CPA,
Director

AAH/th

This section of Jackson State Community College's annual financial report presents a discussion and analysis of the financial performance of the college during the fiscal year ended June 30, 2002. This discussion has been prepared by management along with the financial statements and related note disclosures and should be read in conjunction with the financial statements and notes. The financial statements, notes, and this discussion are the responsibility of management.

Since this is a transition year for the new financial reporting format required by the Governmental Accounting Standards Board's Statements No. 34, "Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments" and No. 35, "Basic Financial Statements—and Management's Discussion and Analysis—for Public Colleges and Universities," only one year of information is presented in the financial statements and this discussion. Comparative information will be presented in future years.

Using This Annual Report

This report consists of three basic financial statements. The Statement of Net Assets; the Statement of Revenues, Expenses, and Changes in Net Assets; and the Statement of Cash Flows provide information on Jackson State Community College as a whole and present a long-term view of the college's finances.

The Statement of Net Assets

The Statement of Net Assets presents the financial position of the college at the end of the fiscal year and includes all assets and liabilities of the college. The difference between total assets and total liabilities—net assets—is an indicator of the current financial condition of the college. Assets and liabilities are generally measured using current values. One notable exception is capital assets, which are stated at historical cost less an allowance for depreciation.

Net assets are divided into three major categories. The first category, invested in capital assets, provides the college's equity in property, plant, and equipment owned by the college. The next asset category is restricted expendable net assets. Restricted expendable net assets are available for expenditure by the college but must be spent for purposes as determined by donors and/or external entities that have placed time or purpose restrictions on the use of the assets. The final category is unrestricted net assets. Unrestricted net assets are available to the institution for any lawful purpose of the institution.

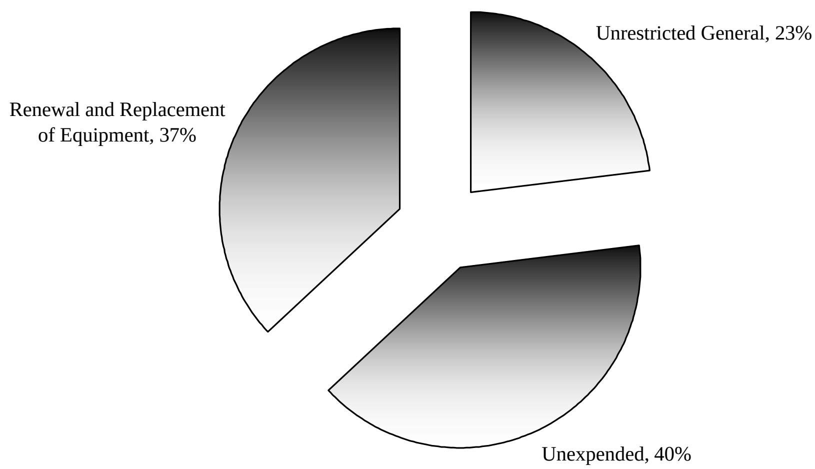
Condensed Statement of Net Assets
(in thousands of dollars)

	2002
Assets:	
Current assets	$ 5,553
Capital assets, net	9,722
Other assets	2,589
Total assets	17,864
Liabilities:	
Current liabilities	4,673
Noncurrent liabilities	603
Total liabilities	5,276
Net assets:	
Invested in capital assets	9,722
Restricted – expendable	137
Unrestricted	2,729
Total net assets	$12,588

- The nine buildings owned by the college make up about half of the total assets. The net value of the buildings is $7,774,642, which is 44% of the total assets. In addition, the buildings represent 80% of the net capital assets.
- Current assets represent mostly cash and cash equivalents of approximately $4,379,410 and receivables of $1,159,665, which are due within 12 months.
- Other assets are primarily composed of noncurrent cash and cash equivalents of $2,045,226.
- The institution has current liabilities of $4,672,415, of which 73% represents deposits held in custody for others. These are funds held in agency funds and are available for owners on demand.
- Other items included in current liabilities are accrued liabilities, accounts payable, deferred revenue, and compensated absences.

Many of the college's unrestricted net assets have been designated or reserved for specific purposes such as renewal and replacement of equipment, capital projects, encumbrances, and designated fees. The following graph shows the allocations:

Unrestricted Net Assets FY 2002



The Statement of Revenues, Expenses, and Changes in Net Assets

The Statement of Revenues, Expenses, and Changes in Net Assets presents the operating results of the college, as well as the nonoperating revenues and expenses. Annual state appropriations, while budgeted for operations, are considered nonoperating revenues according to generally accepted accounting principles.

Statement of Revenues, Expenses, and Changes in Net Assets
(in thousands of dollars)

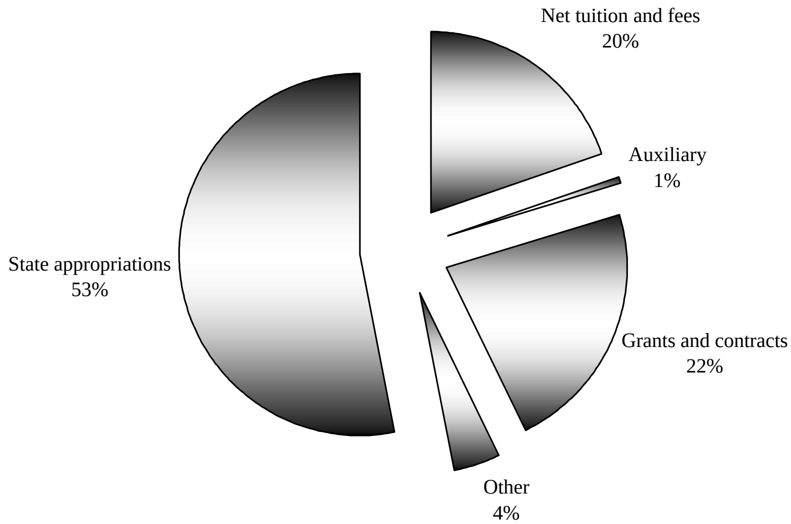
	2002
Operating revenues:	
Net tuition and fees	$ 3,941
Grants and contracts	4,510
Auxiliary	122
Other	298
Total operating revenues	8,871
Operating expenses	19,130
Operating loss	(10,259)
Nonoperating revenues and expenses:	
State appropriations	10,639

Investment income	94
Other nonoperating revenues and expenses	(264)
Total nonoperating revenues and expenses	10,469
Income before other revenues, expenses, gains, or losses	210
Other revenues, expenses, gains, or losses:	
Capital appropriations	181
Other	260
Total other revenues, expenses, gains, or losses	441
Increase in net assets	651
Net assets at beginning of year, as originally reported	24,594
Cumulative effect of changes in accounting principle	(12,657)
Net assets at beginning of year, as restated	11,937
Net assets at end of year	$ 12,588

Revenues

The following is a graphic illustration of revenues by source (both operating and nonoperating), which were used to fund the college's operating activities for the year ended June 30, 2002.

Revenues By Source FY 2002



- The college's largest source of revenue is in the form of state appropriations, which are 53% of revenues.

- Grants and contracts are composed of federal financial aid programs and other grants to the college. Pell represents 62% of the total with $2,814,148. The second largest is the Families First program at 14% with $643,518.

- Net tuition and fees represent 20% of revenues. This amount is reflective of the monies collected directly from students or third parties but is reduced by the scholarships. Tuition and fees are $3,941,212 and scholarships are $1,729,816.

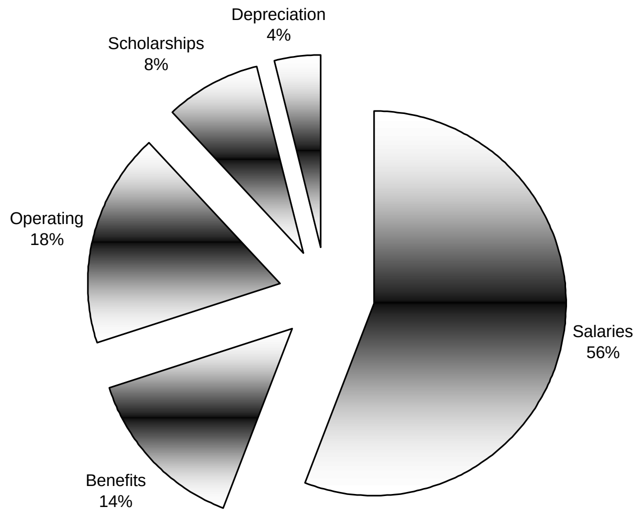
<u>Expenses</u>

Operating expenses can be displayed in two formats, natural classification and program classification. Both formats are displayed below.

Natural Classification

Salaries	$10,606,095
Benefits	2,717,018
Operating	3,503,010
Scholarships	1,553,990
Depreciation	749,880
Total	$19,129,993

Natural Classification

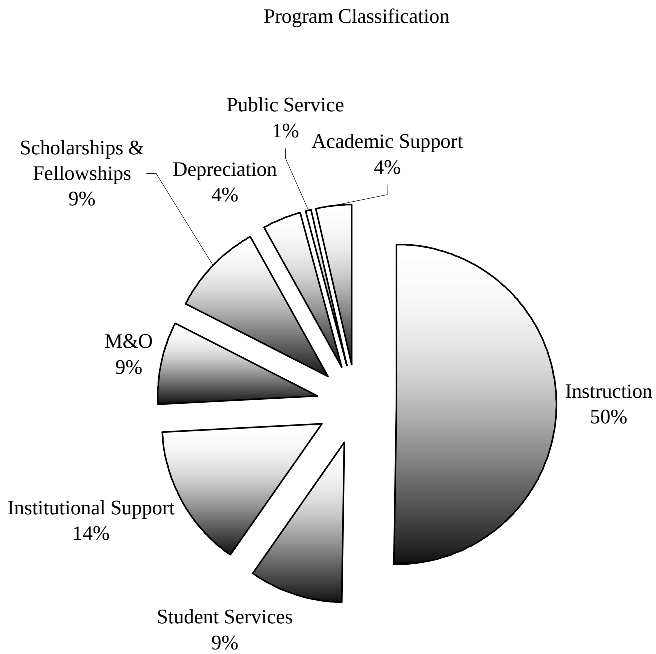


- Salaries and benefits represent 70% of expenses. Salaries and benefits include paid and accrued expenses for faculty, administration, professional, clerical, and support personnel. Approximately 54% of salaries is allocated to faculty.

- Operations represent 18% of expenses. Expenses in this category are for such things as travel, printing and duplicating, maintenance and repairs, and utilities.

Program Classification

Instruction	$ 9,632,885
Public service	109,280
Academic support	685,112
Student services	1,800,541
Institutional support	2,729,453
Operation and maintenance	1,635,198
Scholarships and fellowships	1,786,521
Auxiliary	1,123
Depreciation	749,880
Total	$19,129,993



- Instruction is the primary function of expenses. It is approximately 50% of functional expenses.

- All academic salaries for instructors are included in the instructional function.

The Statement of Cash Flows

The Statement of Cash Flows provides information about cash receipts and cash payments during the year. This statement also assists users in assessing the college's ability to generate net cash flows, its ability to meet its obligations as they come due, and its need for external financing.

Statement of Cash Flows
(in thousands of dollars)

	2002
Cash provided (used) by:	
Operating activities	$(9,754)
Noncapital financing activities	10,972
Capital and related financing activities	(245)
Investing activities	123
Net increase in cash	1,096
Cash, beginning of year	5,329
Cash, end of year	$6,425

- The main sources of cash from operating activities are tuition and fees and grants and contracts.
- The primary uses of cash for operating activities are in the areas of payments to employees, payment for benefits, and payments to suppliers and vendors.
- The noncapital financing activities are primarily composed of state appropriations (97%).
- The college's liquidity increased by approximately 21%.

Capital Assets

At June 30, 2002, the college had $9,722,274.63 invested in capital assets, net of accumulated depreciation of $9,716,710.31. Depreciation charges totaled $749,880.22 for the current fiscal year. Details of these assets are shown below.

Schedule of Capital Assets, Net of Depreciation
(in thousands of dollars)

Land	$ 129
Buildings	7,775
Equipment	696
Library holdings	343
Projects in progress	779
Total	$9,722

The college is planning to repair the roofs on two buildings during the next fiscal year. Also, a chiller is scheduled to be replaced during the next fiscal year. State funds will support the reroofing projects from capital maintenance. The chiller will be funded by approximately $125,000 of state funds and $75,000 of campus funds. Campus funds will come from extraordinary maintenance accounts. More detailed information about the college's capital assets is presented in Note 6 to the financial statements.

Economic Factors That Will Affect the Future

Fees increased by 7.5% for the 2002-2003 fiscal year-end. Prior years have indicated that the increase has not deterred the majority of students from continuing to attend the college. However, eventually a continual fee increase will become a major factor in a student's decision to remain in school. If unemployment rises, the fee increase may neutralize the impact on the number of students attending school.

State funding will be contingent upon revenue collections relative to revenue projections. The impact of the increase in sales tax will factor into the appropriations. Appropriations may be reduced if the sales tax increase does not generate the amount of revenue projected.

Exhibit A

JACKSON STATE COMMUNITY COLLEGE
STATEMENT OF NET ASSETS
JUNE 30, 2002

ASSETS		
Current assets:		
Cash and cash equivalents (Notes 2 and 3)	$	4,379,409.86
Accounts, notes, and grants receivable (net) (Note 5)		1,159,665.24
Prepaid expenses and deferred charges		5,653.46
Accrued interest receivable		8,121.92
Total current assets		5,552,850.48
Noncurrent assets:		
Cash and cash equivalents (Notes 2 and 3)		2,045,225.91
Investments (Note 4)		180,000.00
Accounts, notes, and grants receivable (net) (Note 5)		363,369.69
Capital assets (net) (Note 6)		9,722,274.63
Total noncurrent assets		12,310,870.23
Total assets		17,863,720.71
LIABILITIES		
Current liabilities:		
Accounts payable		246,146.68
Accrued liabilities		582,355.78
Deferred revenue		317,646.10
Compensated absences (Note 7)		100,349.21
Deposits held in custody for others		3,425,917.57
Total current liabilities		4,672,415.34
Noncurrent liabilities:		
Compensated absences (Note 7)		523,325.16
Due to grantors (Note 7)		79,999.51
Total noncurrent liabilities		603,324.67
Total liabilities		5,275,740.01
NET ASSETS		
Invested in capital assets		9,722,274.63
Restricted for:		
Expendable:		
Scholarships and fellowships		49,055.52
Instructional department uses		37,107.22
Loans		26,666.50
Other		23,641.00
Unrestricted (Note 8)		2,729,235.83
Total net assets	$	12,587,980.70

The notes to the financial statements are an integral part of this statement.

Exhibit B

JACKSON STATE COMMUNITY COLLEGE
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET ASSETS
FOR THE YEAR ENDED JUNE 30, 2002

REVENUES		
Operating revenues:		
Student tuition and fees (net of scholarship allowances of $1,729,816.38)	$	3,941,211.83
Governmental grants and contracts		4,510,211.25
Sales and services of educational departments		24,831.78
Auxiliary enterprises:		
Bookstore		122,211.42
Interest earned on loans to students		1,835.91
Other operating revenues		270,883.64
Total operating revenues		8,871,185.83
EXPENSES		
Operating expenses (Note 14):		
Salaries and wages		10,606,095.03
Benefits		2,717,017.81
Utilities, supplies, and other services		3,503,010.15
Scholarships and fellowships		1,553,990.20
Depreciation expense		749,880.22
Total operating expenses		19,129,993.41
Operating loss		(10,258,807.58)
NONOPERATING REVENUES (EXPENSES)		
State appropriations		10,638,670.00
Investment income		94,274.64
Other nonoperating revenues (expenses)		(263,888.15)
Net nonoperating revenues		10,469,056.49
Income before other revenues, expenses, gains, or losses		210,248.91
Capital appropriations		180,721.21
Other		260,374.16
Total other revenues		441,095.37
Increase in net assets		651,344.28
NET ASSETS		
Net assets - beginning of year, as originally reported		24,593,855.57
Cumulative effects of changes in accounting principle (Note 11)		
Adoption of capitalization criteria for buildings and additions		(3,395,517.16)
Adoption of depreciation for capital assets		(9,227,204.25)
Deferred revenue recognition		40,079.70
Other		(74,577.44)
Net assets - beginning of year, as restated		11,936,636.42
Net assets - end of year	$	12,587,980.70

The notes to the financial statements are an integral part of this statement.

Exhibit C

JACKSON STATE COMMUNITY COLLEGE
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2002

CASH FLOWS FROM OPERATING ACTIVITIES		
Tuition and fees	$	3,946,956.65
Grants and contracts		4,389,757.22
Sales and services of educational activities		36,873.87
Payments to suppliers and vendors		(3,497,634.20)
Payments to employees		(10,799,691.03)
Payments for benefits		(2,685,224.46)
Payments for scholarships and fellowships		(1,553,990.20)
Loans issued to students and employees		(28,272.00)
Collection of loans from students and employees		16,107.63
Interest earned on loans to students		1,027.93
Auxiliary enterprise charges:		
Bookstore		144,192.49
Other receipts (payments)		275,975.92
Net cash used by operating activities		(9,753,920.18)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES		
State appropriations		10,638,670.00
Changes in deposits held for others		333,446.47
Net cash provided by noncapital financing activities		10,972,116.47
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES		
Capital - state appropriations		62,272.69
Purchases of capital assets and construction		(307,621.70)
Net cash used by capital and related financing activities		(245,349.01)
CASH FLOWS FROM INVESTING ACTIVITIES		
Proceeds from sales and maturities of investments		32,000.00
Income on investments		90,667.98
Net cash provided by investing activities		122,667.98
Net increase in cash and cash equivalents		1,095,515.26
Cash and cash equivalents - beginning of year		5,329,120.51
Cash and cash equivalents - end of year	$	6,424,635.77

Exhibit C (Cont.)

JACKSON STATE COMMUNITY COLLEGE
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2002

Reconciliation of operating loss to net cash used by operating activities:		
Operating loss	$	(10,258,807.58)
Adjustments to reconcile operating loss to net cash used by operating activities:		
Depreciation expense		749,880.22
Other adjustment		29,576.33
Change in assets and liabilities:		
Receivables, net		(167,181.42)
Prepaid/deferred items		(593.62)
Accounts payable		100,656.87
Accrued liabilities		15,586.60
Deferred revenue		(210,627.82)
Compensated absences		20,042.16
Due to grantors		5,422.07
Loans to students and employees		(12,972.35)
Other		(24,901.64)
Net cash used by operating activities	$	(9,753,920.18)

The notes to the financial statements are an integral part of this statement.

Tennessee Board of Regents
Jackson State Community College
Notes to the Financial Statements
June 30, 2002

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity

The college is a part of the State University and Community College System of Tennessee (Tennessee Board of Regents). This system is a component unit of the State of Tennessee because the state appoints a majority of the system's governing body and provides financial support; the system is discretely presented in the *Tennessee Comprehensive Annual Financial Report*.

Basis of Presentation

The financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board (GASB). In June 1999, the GASB issued Statement 34, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments*. This was followed in November 1999 by GASB Statement 35, *Basic Financial Statements—and Management's Discussion and Analysis—for Public Colleges and Universities*. The financial presentation required by those statements provides a comprehensive, entity-wide perspective of the college's assets, liabilities, net assets, revenues, expenses, changes in net assets, and cash flows, and replaces the fund-group perspective previously required.

Significant accounting changes made in order to comply with the new requirements include (1) adoption of depreciation on capital assets and (2) reporting summer school revenues and expenses between fiscal years rather than in one fiscal year.

Basis of Accounting

For financial statement purposes, the college is considered a special-purpose government engaged only in business-type activities. Accordingly, the financial statements have been prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. All significant interfund transactions have been eliminated.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. The college has the option of following private-sector guidance issued subsequent to November 30, 1989, subject to the above limitation. The college has elected not to follow private-sector guidance issued subsequent to November 30, 1989.

Amounts reported as operating revenues include (1) tuition and fees, net of waivers and discounts; (2) federal, state, local, and private grants and contracts; (3) sales and services of auxiliary enterprises; and (4) other sources of revenue. Operating expenses for the college include (1) salaries and wages; (2) employee benefits; (3) scholarships and fellowships; (4) depreciation; and (5) utilities, supplies, and other services.

All other activity is nonoperating in nature and includes (1) state appropriations for operations; (2) investment income; (3) bond issuance costs; (4) interest on capital asset-related debt; and (5) gifts.

When both restricted and unrestricted resources are available for use, generally it is the college’s policy to use the restricted resources first.

Compensated Absences

The college’s employees accrue annual leave at varying rates, depending on length of service or classification. Some employees also earn compensatory time. The amount of these liabilities and their related benefits are reported in the statement of net assets.

Capital Assets

Capital assets, which include property, plant, equipment, and library holdings, are reported in the statement of net assets at historical cost or at fair value at date of donation, less accumulated depreciation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset’s useful life are not capitalized.

A capitalization threshold of $100,000 is used for buildings, $50,000 for additions and improvements to land, buildings, or infrastructure, and $5,000 for equipment.

These assets, with the exception of land, are depreciated using the straight-line method over the estimated useful lives, which range from 5 to 40 years.

Jackson State Community College Foundation

The college is the sole beneficiary of the Jackson State Community College Foundation. A board, which includes the college's president, chief business officer, and chief development officer, controls this private, nonprofit foundation. The college handles the financial records, investments, and other financial transactions, and the assets and liabilities of the foundation are included on the college's statement of net assets.

Net Assets

The college's net assets are classified as follows:

<u>Invested in capital assets</u> – This represents the college's total investment in capital assets.

<u>Expendable restricted net assets</u> – Expendable restricted net assets include resources which the college is legally or contractually obligated to spend in accordance with restrictions imposed by external third parties.

<u>Unrestricted net assets</u> – Unrestricted net assets represent resources derived from student tuition and fees, state appropriations, and sales and services of educational departments and auxiliary enterprises. These resources are used for transactions relating to the educational and general operations of the college, and may be used at the discretion of the college to meet current expenses for any purpose. The auxiliary enterprises are substantially self-supporting activities that provide services for students, faculty, and staff.

Scholarship Discounts and Allowances

Student tuition and fee revenues, and certain other revenues from students, are reported net of scholarship discounts and allowances in the statement of revenues, expenses, and changes in net assets. Scholarship discounts and allowances are the difference between the stated charge for goods and services provided by the college and the amount that is paid by the student and/or third parties making payments on the student's behalf. Certain governmental grants, such as Pell grants, and other federal, state, or nongovernmental programs, are recorded as either operating or nonoperating revenues in the college's financial statements. To the extent that revenues from such programs are used to satisfy tuition and fees and other student charges, the college has recorded a scholarship discount and allowance.

Comparative Data

Comparative financial statements are not presented as the college implemented GASB Statements 34, 35, 37, and 38, and comparative statements are not required. Certain amounts presented in prior years' data have been reclassified to be consistent with the current year's presentation.

NOTE 2. CASH AND CASH EQUIVALENTS

In addition to demand deposits and petty cash on hand, this classification includes instruments which are readily convertible to known amounts of cash and which have original maturities of three months or less. At June 30, 2002, cash and cash equivalents consisted of $2,093,817.25 in bank accounts, $5,270.00 of petty cash on hand, and $4,325,548.52 in the State of Tennessee Local Government Investment Pool administered by the State Treasurer.

NOTE 3. DEPOSITS

Some of the college's deposits are in financial institutions that participate in the bank collateral pool administered by the State Treasurer. The securities pledged to protect these accounts are pledged in the aggregate rather than against each individual account. The members of the pool may be required by agreement to pay an assessment to cover any deficiency. Under this additional assessment agreement, public fund accounts covered by the pool are considered to be insured for purposes of credit risk disclosure.

At June 30, 2002, the carrying amount of the college's deposits in financial institutions participating in the collateral pool was $2,078,837.82, and the bank balance including accrued interest was $2,687,749.69. The bank balance was insured.

The laws of the State of Tennessee require that collateral be pledged to secure all uninsured deposits. Tennessee Board of Regents policies require that the market value of collateral pledged equal 115%, 100%, or 90% of the uninsured deposits at financial institutions participating in the collateral pool and 105% of the uninsured deposits at all other financial institutions. The pledge level for financial institutions participating in the collateral pool is based on financial criteria set by the Collateral Pool Board with the financially strongest institutions being eligible for the lowest pledge level.

Deposits with financial institutions are required to be categorized to indicate the level of risk assumed by the college. Category 1 consists of deposits that are insured or collateralized with securities held by the college or by its agent in the college's name.

At June 30, 2002, the carrying amount of the college's deposits was $2,083,882.17, and the bank balance including accrued interest was $2,692,874.04. The bank balance was category 1.

The college also has deposits in the Local Government Investment Pool (LGIP) administered by the State Treasurer. The LGIP is part of the Pooled Investment Fund. The fund's investment policy and custodial credit risk are presented in the *Tennessee Comprehensive Annual Financial Report.* That report may be obtained by writing to the Tennessee Department of Finance and Administration, Division of Accounts, 14th Floor William R. Snodgrass Tennessee Tower, 312 Eighth Avenue North, Nashville, Tennessee 37243-0298, or by calling (615) 741-2140.

NOTE 4. INVESTMENTS

The college is authorized by statute to invest funds in accordance with Tennessee Board of Regents policies. Under the current policy, funds other than endowments may be invested only in obligations of the United States or its agencies backed by the full faith and credit of the United States; repurchase agreements for United States securities; certificates of deposit in banks and savings and loan associations; bankers' acceptances; commercial paper; money market mutual funds; and the State of Tennessee Local Government Investment Pool. The policy requires that investments of endowments in equity securities be limited to funds from private gifts or other sources external to the college and that endowment investments be prudently diversified. The Jackson State Community College Foundation is authorized to invest funds in accordance with its board of directors' policies.

All investments permitted to be reported at fair value under GASB Statement 31 are reported at fair value, including those with a maturity date of one year or less at the time of purchase.

The investments are annuities, which are not subject to credit risk categorization.

NOTE 5. RECEIVABLES

Receivables at June 30, 2002, included the following:

Student accounts receivable	$273,478.05
Grants receivable	226,015.87
Pledges receivable	933,850.00
Other receivables	122,080.70
Subtotal	1,555,424.62
Less allowance for doubtful accounts	117,369.22
Total receivables	$1,438,055.40

Pledges receivable are promises of private donations that are reported as accounts receivable and deposits held in custody for others net of the estimated uncollectible allowance of $85,368.76.

Federal Perkins Loan Program funds at June 30, 2002, included the following:

Perkins loans receivable	$136,716.61
Less allowance for doubtful accounts	51,737.08
Total	$ 84,979.53

NOTE 6. CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2002, was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance
Land	$ 128,645.20	$ -	$ -	$128,645.20
Land improvements and infrastructure	476,277.75	-	476,277.75	-
Buildings	12,776,916.05	-	17,795.00	12,759,121.05
Equipment	5,149,662.44	89,197.12	263,888.15	4,974,971.41
Library holdings	3,604,366.00	132,042.56	2,939,443.34	796,965.22
Projects in progress	651,652.59	127,629.47		779,282.06
Total	22,787,520.03	348,869.15	3,697,404.24	19,438,984.94
Less accum. depreciation:				
Buildings	4,662,265.99	322,213.16	-	4,984,479.15
Equipment	4,197,147.91	341,404.33	260,374.16	4,278,178.08
Library holdings	367,790.35	86,262.73	-	454,053.08
Total accum. depreciation	9,227,204.25	749,880.22	260,374.16	9,716,710.31
Capital assets, net	$13,560,315.78	$(401,011.07)	$3,437,030.08	$9,722,274.63

NOTE 7. LONG-TERM LIABILITIES

Long-term liabilities activity for the year ended June 30, 2002, was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Current Portion
Other liabilities:					
Compensated absences	$603,632.21	$408,417.73	$388,375.57	$623,674.37	$100,349.21
Due to grantors	-	79,999.51	-	79,999.51	-
Total long-term liabilities	$603,632.21	$488,417.24	$388,375.57	$703,673.88	$100,349.21

NOTE 8. UNRESTRICTED NET ASSETS

Unrestricted net assets include funds that have been designated or reserved for specific purposes. These purposes include the following:

	Amount
Working capital	$ 173,161.86
Encumbrances	203,123.39
Designated fees	25,193.91
Auxiliaries	491.50
Plant construction	1,080,024.70
Renewal and replacement of equipment	1,015,102.37
Total	$ 2,497,097.73

NOTE 9. PENSION PLANS

A. Defined Benefit Plan

Tennessee Consolidated Retirement System

Plan Description - The college contributes to the State Employees, Teachers, and Higher Education Employees Pension Plan (SETHEEPP), a cost-sharing, multiple-employer, defined benefit pension plan administered by the Tennessee Consolidated Retirement System (TCRS). TCRS provides retirement, death, and disability benefits as well as annual cost-of-living adjustments to plan members and their beneficiaries. Title 8, Chapters 34-37, *Tennessee Code Annotated*, establishes benefit provisions. State statutes are amended by the Tennessee General Assembly.

The TCRS issues a publicly available financial report that includes financial statements and required supplementary information for SETHEEPP. That report may be obtained by writing to the Tennessee Department of the Treasury, Consolidated Retirement System, 10th Floor Andrew Jackson Building, Nashville, Tennessee 37243-0230, or by calling (615) 741-8202.

Funding Policy - Plan members are noncontributory. The college is required to contribute an actuarially determined rate. The current rate is 6.19% of annual covered payroll. Contribution requirements for the college are established and may be amended by the TCRS' Board of Trustees. The college's contributions to TCRS for the years ended June 30, 2002, 2001, and 2000, were $389,538.20, $343,283.84, and $373,240.06. Contributions met the requirements for each year.

B. Defined Contribution Plans

Optional Retirement Plans (ORP)

Plan Description - The college contributes to three defined contribution plans: Teachers Insurance and Annuity Association–College Retirement Equities Fund (TIAA-CREF), Aetna Life Insurance and Annuity Company, and Variable Annuity Life Insurance Company (VALIC). These plans are administered by the Tennessee Department of the Treasury. Each plan provides retirement benefits to faculty and staff who are exempt from the overtime provisions of the Fair Labor Standards Act and who waive membership in the TCRS. Benefits depend solely on amounts contributed to the plan plus investment earnings. Plan provisions are established by state statute in Title 8, Chapter 35, Part 4, *Tennessee Code Annotated.* State statutes are amended by the Tennessee General Assembly.

Funding Policy - Plan members are noncontributory. The college contributes an amount equal to 10% of the employee's base salary up to the social security wage base and 11% above the social security wage base. Contribution requirements are established and amended by state statute. The contribution made by the college to the plans was $344,928.96 for the year ended June 30, 2002, and $324,724.22 for the year ended June 30, 2001. Contributions met the requirements for each year.

NOTE 10. OTHER POST-EMPLOYMENT BENEFITS

The State of Tennessee administers a group health insurance program which provides post-employment health insurance benefits to eligible college retirees. This benefit is provided and administered by the State of Tennessee. The college assumes no liability for retiree health care programs. Information related to this plan is available at the statewide level in the *Tennessee Comprehensive Annual Financial Report*. That report may be obtained by writing to the Tennessee Department of Finance and

Administration, Division of Accounts, 14th Floor William R. Snodgrass Tennessee Tower, 312 Eighth Avenue North, Nashville, Tennessee 37243-0298, or by calling (615) 741-2140.

NOTE 11. CUMULATIVE EFFECTS OF CHANGES IN ACCOUNTING PRINCIPLE

During the year ended June 30, 2002, the college implemented GASB Statement 34, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments*, and GASB Statement 35, *Basic Financial Statements—and Management's Discussion and Analysis—for Public Colleges and Universities*. As a result of this implementation, the college was required to make changes in certain accounting principles, specifically the (1) adoption of capitalization criteria of $100,000 and $50,000 for buildings and additions, respectively; (2) adoption of depreciation on capital assets; (3) recording of certain summer semester revenues between fiscal years rather than in the fiscal year in which the semester was predominantly conducted; and (4) reclassification of the U.S. government grants refundable amount as a liability. The cumulative effects of these changes on net assets are shown below:

Adoption of capitalization criteria for buildings and additions	$(3,395,517.16)
Adoption of depreciation on capital assets	$(9,227,204.25)
Deferred revenue recognition	$ 40,079.70
Reclassification of U.S. government grants refundable	$ (74,577.44)

NOTE 12. INSURANCE-RELATED ACTIVITIES

The state purchases commercial insurance for real property losses above $5 million per year and surety bond coverage on the state's officials and employees. In the past three fiscal years, the state has had no claims filed with the commercial insurer. Designations for casualty losses in the amount of $5 million for deductibles and $1.356 million for incurred losses at June 30, 2002, were established in the state's general fund to provide for any property losses not covered by the commercial insurance.

At June 30, 2002, the scheduled coverage for the college was $32,145.400 for buildings and $13,278,400 for contents.

The state has set aside assets for claim settlement in an internal service fund, the Claims Award Fund. This fund services all claims for risk of loss to which the state is exposed, including general liability, automobile liability, professional malpractice, and workers' compensation. The college participates in the Claims Award Fund. The fund allocates the cost of providing claims servicing and claims payment by charging a premium to the college based on a percentage of the college's expected loss costs, which include both experience and exposures. This charge considers recent trends in actual claims experience of the state as a whole. An actuarial valuation is performed as of fiscal year-end to determine the fund liability and premium allocation. Since the college participates in the Claims Award Fund, it is subject to the liability limitations under the provisions of the Tennessee Claims Commission Act, *Tennessee Code Annotated*, Section 9-8-101 et seq. Liability for negligence of the college for bodily injury and property damage is limited to $300,000 per person and $1,000,000 per occurrence. The limits of liability under workers' compensation are set forth in *Tennessee Code Annotated*, Section 50-6-101 et seq. Claims are paid through the state's Claims Award Fund.

The state has also set aside assets in the Employee Group Insurance Fund, an internal service fund, to provide a program of health insurance coverage for the employees of the state with the risk retained by the state. The college participates in the Employee Group Insurance Fund. The fund allocates the cost of providing claims servicing and claims payment by charging a premium to the college based on estimates of the ultimate cost of claims that have been reported but not settled and of claims that have been incurred but not reported. Employees and providers have 13 months to file medical claims.

NOTE 13. COMMITMENTS AND CONTINGENCIES

Sick Leave - The college records the cost of sick leave when paid. Generally, since sick leave (earned one day per month with unlimited accumulation) is paid only when an employee dies or is absent because of illness, injury, or related family death, there is no liability for sick leave at June 30. The dollar amount of unused sick leave was $2,956,760.00 at June 30, 2002.

Operating Leases - The college has entered into various operating leases for buildings and equipment. Such leases will probably continue to be required. Expenses under operating leases for real property were $19,343.90 and for personal property were $57,697.23 for the year ended June 30, 2002. All operating leases are cancelable at the lessee's option.

Construction in Progress - At June 30, 2002, outstanding commitments under construction contracts totaled $1,554.00 for ADA improvements, which will be funded by future state capital outlay appropriations.

NOTE 14. NATURAL CLASSIFICATIONS WITH FUNCTIONAL CLASSIFICATIONS

The college's operating expenses by functional classification for the year ended June 30, 2002, are as follows:

	Natural Classification					
Functional Classification	Salaries	Benefits	Operating	Scholarships	Depreciation	Total
Instruction	$6,507,395.02	$1,516,752.14	$1,574,794.38	$ 33,943.68	$ -	$9,632,885.22
Public service	44,383.96	17,659.94	47,236.61	-	-	109,280.51
Academic support	926,135.06	255,397.27	(515,595.72)	19,175.00	-	685,111.61
Student services	792,906.40	221,099.50	781,499.51	5,036.00	-	1,800,541.41
Institutional support	1,670,513.01	489,445.08	560,571.42	8,923.90	-	2,729,453.41
Operation & maint.	612,626.54	216,637.58	805,181.83	752.00	-	1,635,197.95
Scholar. & fellow.	52,135.04	26.30	248,199.59	1,486,159.62	-	1,786,520.55
Auxiliary	-	-	1,122.53	-	-	1,122.53
Depreciation	-	-	-	-	749,880.22	749,880.22
Total	$10,606,095.03	$2,717,017.81	$3,503,010.15	$1,553,990.20	$749,880.22	$19,129,993.41

STATE OF TENNESSEE
COMPTROLLER OF THE TREASURY
DEPARTMENT OF AUDIT
DIVISION OF STATE AUDIT
SUITE 1500
JAMES K. POLK STATE OFFICE BUILDING
NASHVILLE, TENNESSEE 37243-0264
PHONE (615) 401-7897
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Independent Auditor's Report

June 27, 2003

The Honorable John G. Morgan
Comptroller of the Treasury
State Capitol
Nashville, Tennessee 37243

Dear Mr. Morgan:

We have audited the accompanying balance sheet of Jackson State Community College, an institution of the Tennessee Board of Regents, which is a component unit of the State of Tennessee, as of June 30, 2001, and the related statements of changes in fund balances and current funds revenues, expenditures, and other changes for the year then ended. These financial statements are the responsibility of the college's management. Our responsibility is to express an opinion on these financial statements, based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Tennessee Board of Regents, Jackson State Community College, as of June 30, 2001, and the changes in fund balances and the current funds revenues, expenditures, and other changes for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The college implemented GASB Statement 33, *Accounting and Financial Reporting for Nonexchange Transactions*.

In accordance with *Government Auditing Standards*, we have also issued our report dated June 27, 2003, on our consideration of the college's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Sincerely,

Arthur A. Hayes, Jr.

Arthur A. Hayes, Jr., CPA,
Director

AAH/th

Exhibit D

TENNESSEE BOARD OF REGENTS
JACKSON STATE COMMUNITY COLLEGE
BALANCE SHEET
JUNE 30, 2001

ASSETS

Current funds:	
Unrestricted:	
General:	
Cash and cash equivalents (Notes 2 and 3)	$ 2,178,438.33
Accrued interest receivable	1,602.31
Accounts receivable (net of allowance of $25,254.77)	210,158.47
Prepaid expenses	5,059.84
Total general	2,395,258.95
Auxiliary enterprises:	
Accounts receivable (net of allowance of $4,880.56)	22,336.01
Total auxiliary enterprises	22,336.01
Total unrestricted	2,417,594.96
Restricted:	
Cash and cash equivalents (Notes 2 and 3)	59,028.73
Grants receivable	74,698.26
Total restricted	133,726.99
Total current funds	$ 2,551,321.95
Loan funds:	
Cash and cash equivalents (Notes 2 and 3)	$ 19,841.77
Notes receivable (net of allowance of $50,559.08)	72,815.16
Accrued interest receivable	6,779.66
Total loan funds	$ 99,436.59

LIABILITIES AND FUND BALANCES

Current funds:	
Unrestricted:	
General:	
Liabilities:	
Accounts payable	$ 142,770.52
Accrued liabilities	558,598.12
Deferred revenue	567,641.37
Compensated absences	603,632.21
Total liabilities	1,872,642.22
Fund balances:	
Nondiscretionary allocations:	
Allocation for working capital	93,341.93
Allocation for encumbrances	251,515.48
Allocation for desegregation	3,779.80
Discretionary allocation:	
Allocation for subsequent budget	346,600.00
Allocation for compensated absences	(603,632.21)
Unallocated	431,011.73
Total fund balances	522,616.73
Total general	2,395,258.95
Auxiliary enterprises:	
Fund balance:	
Nondiscretionary allocation:	
Allocation for working capital	22,336.01
Total auxiliary enterprises	22,336.01
Total unrestricted	2,417,594.96
Restricted:	
Liabilities:	
Accounts payable	2,719.29
Accrued liabilities	8,171.06
Deferred revenue	712.25
Total liabilities	11,602.60
Fund balance	122,124.39
Total restricted	133,726.99
Total current funds	$ 2,551,321.95
Loan funds:	
Fund balances:	
U.S. government grants refundable	$ 74,577.44
Institutional:	
Restricted - matching	24,859.15
Total loan funds	$ 99,436.59

Exhibit D (Cont.)

TENNESSEE BOARD OF REGENTS
JACKSON STATE COMMUNITY COLLEGE
BALANCE SHEET
JUNE 30, 2001

ASSETS		LIABILITIES AND FUND BALANCES	
Plant funds:		Plant funds:	
Unexpended plant:		Unexpended plant:	
Cash and cash equivalents (Notes 2 and 3)	$ 151,955.32	Fund balance:	
		Unrestricted	$ 151,955.32
Total unexpended plant	151,955.32	Total unexpended plant	151,955.32
Renewals and replacements:		Renewals and replacements:	
Cash and cash equivalents (Notes 2 and 3)	887,866.50	Fund balance:	
		Unrestricted	887,866.50
Total renewals and replacements	887,866.50	Total renewals and replacements	887,866.50
Investment in plant:		Investment in plant:	
Land	128,645.20	Fund balance:	
Buildings	12,776,916.05	Net investment in plant	22,787,520.03
Improvements other than buildings	476,277.75		
Equipment	5,149,662.44		
Library holdings	3,604,366.00		
Construction in progress	651,652.59		
Total investment in plant	22,787,520.03	Total investment in plant	22,787,520.03
Total plant funds	$ 23,827,341.85	Total plant funds	$ 23,827,341.85
Agency funds:		Agency funds:	
Nonfoundation funds:		Nonfoundation funds:	
Cash and cash equivalents (Notes 2 and 3)	$ 1,622,510.47	Liabilities:	
		Deposits held in custody for others	$ 1,622,510.47
Total nonfoundation funds	1,622,510.47	Total nonfoundation funds	1,622,510.47
Foundation funds:		Foundation funds:	
Cash and cash equivalents (Notes 2 and 3)	409,479.39	Liabilities:	
Investments (Notes 3 and 4)	212,000.00	Deposits held in custody for foundation	1,746,760.78
Pledges receivable (Note 5)	1,125,281.39		
Total foundation funds	1,746,760.78	Total foundation funds	1,746,760.78
Total agency funds	$ 3,369,271.25	Total agency funds	$ 3,369,271.25

The notes to the financial statements are an integral part of this statement.

Exhibit E

TENNESSEE BOARD OF REGENTS
JACKSON STATE COMMUNITY COLLEGE
STATEMENT OF CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2001

	Current Funds			Plant Funds		
	Unrestricted	Restricted	Loan Funds	Unexpended	Renewals and Replacements	Investment In Plant
REVENUES AND OTHER ADDITIONS						
Unrestricted current fund revenues	$ 15,562,145.30	$ -	$ -	$ -	$ -	$ -
Auxiliary enterprise revenues	115,209.13	-	-	-	-	-
Tuition and fees	-	29,412.30	-	-	-	-
State appropriations	-	97,370.00	-	729,368.23	-	-
Federal grants and contracts	-	2,909,201.74	7,961.29	-	-	-
State grants and contracts	-	223,616.28	-	-	-	-
Local grants and contracts	-	123,963.08	-	-	-	-
Investment income	-	2,600.35	3,640.90	9,569.96	29,950.90	-
Interest on loans receivable	-	-	2,724.30	-	-	-
Equipment use charges	-	-	-	-	213,554.94	-
Expended for plant facilities (including $291,053.90 charged to current fund expenditures)	-	-	-	-	-	940,752.43
Total revenues and other additions	15,677,354.43	3,386,163.75	14,326.49	738,938.19	243,505.84	940,752.43
EXPENDITURES AND OTHER DEDUCTIONS						
Educational and general expenditures	15,387,735.98	3,349,219.08	-	-	-	-
Auxiliary enterprise expenditures	3,432.33	-	-	-	-	-
Indirect costs recovered	-	19,661.03	-	-	-	-
Refunded to grantors	-	513,308.36	-	-	-	-
Loan cancellations and write-offs	-	-	1,604.16	-	-	-
Administrative and collection costs	-	-	2,170.05	-	-	-
Provision for doubtful accounts	-	-	1,119.21	-	-	-
Expended for plant facilities	-	-	-	649,698.53	-	-
Expended for noncapital items	-	-	-	79,877.20	14,438.00	-
Disposal of plant facilities	-	-	-	-	-	112,016.93
Library holdings revaluation	-	-	-	-	-	37,998.93
Other	-	-	-	6,586.50	-	-
Total expenditures and other deductions	15,391,168.31	3,882,188.47	4,893.42	736,162.23	14,438.00	150,015.86
TRANSFERS AMONG FUNDS - ADDITIONS (DEDUCTIONS)						
Mandatory:						
Loan fund matching grant	(2,654.00)	-	2,654.00	-	-	-
Nonmandatory:						
Renewals and replacements	(200,000.00)	-	-	-	200,000.00	-
Total transfers	(202,654.00)	-	2,654.00	-	200,000.00	-
Net increases (decrease) for the year	83,532.12	(496,024.72)	12,087.07	2,775.96	429,067.84	790,736.57
Fund balances at beginning of year	461,420.62	618,149.11	87,349.52	149,179.36	458,798.66	21,996,783.46
Fund balances at end of year	$ 544,952.74	$ 122,124.39	$ 99,436.59	$ 151,955.32	$ 887,866.50	$ 22,787,520.03

The notes to the financial statements are an integral part of this statement.

Exhibit F

TENNESSEE BOARD OF REGENTS
JACKSON STATE COMMUNITY COLLEGE
STATEMENT OF CURRENT FUNDS REVENUES, EXPENDITURES, AND OTHER CHANGES
FOR THE YEAR ENDED JUNE 30, 2001

	Unrestricted	Restricted	Total
REVENUES			
Tuition and fees	$ 4,669,260.16	$ 29,412.30	$ 4,698,672.46
State appropriations	10,209,500.00	97,370.00	10,306,870.00
Federal grants and contracts	19,661.03	2,909,201.74	2,928,862.77
State grants and contracts	-	223,616.28	223,616.28
Local grants and contracts	124,860.27	123,963.08	248,823.35
Investment income	149,141.00	-	149,141.00
Sales and services of educational activities	153,244.62	-	153,244.62
Sales and services of auxiliary enterprises	115,209.13	-	115,209.13
Other sources	236,478.22	2,600.35	239,078.57
Total current revenues	15,677,354.43	3,386,163.75	19,063,518.18
EXPENDITURES AND TRANSFERS			
Educational and general:			
Expenditures:			
Instruction	8,375,435.98	335,165.46	8,710,601.44
Public service	162,907.63	445,769.82	608,677.45
Academic support	787,261.99	-	787,261.99
Student services	1,805,977.41	33,320.15	1,839,297.56
Institutional support	2,542,584.75	-	2,542,584.75
Operation and maintenance of plant	1,543,565.03	-	1,543,565.03
Scholarships and fellowships	170,003.19	2,534,963.65	2,704,966.84
Total educational and general expenditures	15,387,735.98	3,349,219.08	18,736,955.06
Mandatory transfer for:			
Loan fund matching grant	2,654.00	-	2,654.00
Nonmandatory transfers for:			
Auxiliary enterprises	(111,776.80)	-	(111,776.80)
Renewals and replacements	200,000.00	-	200,000.00
Total educational and general	15,478,613.18	3,349,219.08	18,827,832.26
Auxiliary enterprises:			
Expenditures	3,432.33	-	3,432.33
Nonmandatory transfer for:			
Educational and general	111,776.80	-	111,776.80
Total auxiliary enterprises	115,209.13	-	115,209.13
Total expenditures and transfers	15,593,822.31	3,349,219.08	18,943,041.39
OTHER DEDUCTIONS			
Indirect costs recovered	-	(19,661.03)	(19,661.03)
Refunded to grantors	-	(513,308.36)	(513,308.36)
Net increase (decrease) in fund balances	$ 83,532.12	$ (496,024.72)	$ (412,492.60)

The notes to the financial statements are an integral part of this statement.

Tennessee Board of Regents
Jackson State Community College
Notes to the Financial Statements
June 30, 2001

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity

The college is a part of the State University and Community College System of Tennessee (Tennessee Board of Regents). This system is a component unit of the State of Tennessee because the state appoints a majority of the system's governing body and provides financial support; the system is discretely presented in the *Tennessee Comprehensive Annual Financial Report*.

Basis of Presentation

The financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board (GASB). The college uses the AICPA College Guide model for accounting and financial reporting.

Basis of Accounting

The financial statements have been prepared on the accrual basis, except that depreciation on plant assets is not recorded and revenues and expenditures of an academic term encompassing more than one fiscal year are reported solely in the fiscal year in which the term is predominantly conducted. All restricted resources are recorded as additions to the fund balances of the appropriate fund groups. Restricted current resources are then recorded as revenues during the period in which they are expended or all eligibility requirements have been met. The statement of current funds revenues, expenditures, and other changes is a statement of financial activities of current funds related to the current reporting period. It does not purport to present the results of operations or the net income or loss for the period, as would a statement of income or a statement of revenues and expenses.

To the extent that current funds are used to finance plant assets, the funds are accounted for as expenditures, for normal replacement of movable equipment and library holdings, and nonmandatory transfers, for all other cases.

Fund Accounting

To ensure observance of limitations and restrictions placed on the use of the resources available, the college maintains accounts in accordance with the principles of fund accounting. With this procedure, resources for various purposes are classified for accounting and reporting purposes into funds for specified activities or objectives. Separate accounts are maintained for each fund; however, in the accompanying financial statements, funds with similar characteristics have been combined into fund groups. Accordingly, all financial transactions have been recorded and reported by fund group.

Within each fund group, fund balances restricted by outside sources are so indicated and are distinguished from unrestricted funds which are allocated to specific purposes by the governing board. Externally restricted funds may be used only in accordance with the purposes established by the source of such funds and contrast with unrestricted funds over which the governing board retains full control to use in achieving any of its institutional purposes.

All gains and losses arising from the sale, collection, or other disposition of investments and other noncash assets are accounted for in the fund that owned such assets. Ordinary income derived from investments, receivables, and the like is accounted for in the fund owning such assets. All other unrestricted revenue is accounted for in the unrestricted current funds. Restricted gifts, grants, appropriations, and other restricted resources are accounted for in the appropriate restricted funds. Restricted current funds are reported as revenues when expended or all eligibility requirements have been met and expenditures when expended for current operating purposes.

<u>Current Funds</u>

Unrestricted current funds consist of those funds over which the college retains full control for use in achieving its authorized institutional purposes. Auxiliary enterprises activities are included in unrestricted current funds and consist of the bookstore. Restricted current funds are externally restricted and may be used only in accordance with the purposes established by their source.

<u>Loan Funds</u>

Loan funds consist of resources made available for student loans.

<u>Plant Funds</u>

The plant funds group consists of (1) funds set aside for the acquisition of physical properties for institutional purposes; (2) funds set aside for the renewal and replacement of institutional properties; and (3) funds expended for, and thus invested in, institutional properties.

Agency Funds

In handling these funds, the college acts solely as an agent; consequently, transactions of these funds do not affect the college's operating statements.

Compensated Absences

The college's employees accrue annual leave at varying rates, depending on length of service or classification. Some employees also earn compensatory time. The amount of these liabilities and their related benefits are recorded in the current funds. Since the liability is expected to be funded primarily from future unrestricted revenue sources, a related allocation has been made to the current fund balances so that these fund balances reflect current available funds.

Allocation for Working Capital

The unrestricted fund balance is allocated for the amount of working capital. "Working capital" is defined as the total of all petty cash, accounts receivable, inventories, and prepaid expenses in the unrestricted fund at the balance sheet date, except for student receivables credited to deferred revenue, accrued interest, and amounts due on federal letters of credit, less the accrued benefits on accrued faculty salaries.

Plant Assets

The physical plant and equipment are stated at cost at date of purchase or at fair value at date of donation. Library books are valued at $48 per volume, and other library holdings are valued at various standardized values, which approximate current costs. Depreciation on the physical plant and equipment is not recorded.

In the case of service departments, the college charges renewal and replacement of plant assets to current expenditures; these charges are also reported as additions to funds for renewals and replacements.

Jackson State Community College Foundation

The college is the sole beneficiary of the Jackson State Community College Foundation. This private, nonprofit foundation is controlled by a board which includes the college's president, chief business officer, and chief development officer. The financial records, investments, and other financial transactions are handled by the college, and the assets and liabilities of the foundation are included in the agency funds on the college's balance sheet.

NOTE 2. CASH AND CASH EQUIVALENTS

In addition to demand deposits and petty cash on hand, this classification includes instruments which are readily convertible to known amounts of cash and which have original maturities of three months or less. At June 30, 2001, cash and cash equivalents consisted of $1,255,021.84 in bank accounts, $5,470.00 of petty cash on hand, a $100,000.00 certificate of deposit, and $3,968,628.67 in the State of Tennessee Local Government Investment Pool administered by the State Treasurer.

NOTE 3. DEPOSITS

Some of the college's deposits are in financial institutions that participate in the bank collateral pool administered by the State Treasurer. The securities pledged to protect these accounts are pledged in the aggregate rather than against each individual account. The members of the pool may be required by agreement to pay an assessment to cover any deficiency. Under this additional assessment agreement, public fund accounts covered by the pool are considered to be insured for purposes of credit risk disclosure.

At June 30, 2001, the carrying amount of the college's deposits in financial institutions participating in the collateral pool was $1,381,959.27, and the bank balance including accrued interest was $1,953,103.85. The bank balance was insured.

The laws of the State of Tennessee require that collateral be pledged to secure all uninsured deposits. Tennessee Board of Regents policies require that the market value of collateral pledged equal 115%, 100%, or 90% of the uninsured deposits at financial institutions participating in the collateral pool and 105% of the uninsured deposits at all other financial institutions. The pledge level for financial institutions participating in the collateral pool is based on financial criteria set by the Collateral Pool Board with the financially strongest institutions being eligible for the lowest pledge level.

Deposits with financial institutions are required to be categorized to indicate the level of risk assumed by the college. Category 1 consists of deposits that are insured or collateralized with securities held by the college or by its agent in the college's name.

At June 30, 2001, the carrying amount of the college's deposits was $1,387,021.84, and the bank balance including accrued interest was $1,958,605.67. The bank balance was category 1.

The college also has deposits in the Local Government Investment Pool (LGIP) administered by the State Treasurer. The LGIP is part of the Pooled Investment Fund. The fund's investment policy and custodial credit risk are presented in the *Tennessee Comprehensive Annual Financial Report.* That report may be obtained by writing to the Tennessee Department of Finance and Administration, Division of Accounts, 14th Floor William R. Snodgrass Tennessee Tower, 312 Eighth Avenue North, Nashville, Tennessee 37243-0298, or by calling (615) 741-2140.

NOTE 4. INVESTMENTS

The college is authorized by statute to invest funds in accordance with Tennessee Board of Regents policies. Under the current policy, funds other than endowments may be invested only in obligations of the United States or its agencies backed by the full faith and credit of the United States; repurchase agreements for United States securities; certificates of deposit in banks and savings and loan associations; bankers' acceptances; commercial paper; money market mutual funds; and the State of Tennessee Local Government Investment Pool. The policy requires that investments of endowments in equity securities be limited to funds from private gifts or other sources external to the college and that endowment investments be prudently diversified. The Jackson State Community College Foundation is authorized to invest funds in accordance with its board of directors' policies. All investments permitted to be reported at fair value under GASB Statement 31 are reported at fair value, including those with a maturity date of one year or less at the time of purchase.

The investments include a $32,000.00 certificate of deposit and annuities of $180,000.00. The certificate of deposit has been included with other deposits in Note 3 to determine the adequacy of collateral security pledged. The annuities are not subject to credit risk categorization.

NOTE 5. PLEDGES

For the year ended June 30, 2001, promises of private donations of $1,125,281.39 have been reported as pledges receivable and deposits held in custody for foundation in the agency funds, net of the estimated uncollectible allowance of $113,218.61.

NOTE 6. PENSION PLANS

A. Defined Benefit Plan

Tennessee Consolidated Retirement System

Plan Description - The college contributes to the State Employees, Teachers, and Higher Education Employees Pension Plan (SETHEEPP), a cost-sharing, multiple-employer, defined benefit pension plan administered by the Tennessee Consolidated Retirement System (TCRS). TCRS provides retirement, death, and disability benefits as well as annual cost-of-living adjustments to plan members and their beneficiaries. Title 8, Chapters 34-37, *Tennessee Code Annotated*, establishes benefit provisions. State statutes are amended by the Tennessee General Assembly.

The TCRS issues a publicly available financial report that includes financial statements and required supplementary information for SETHEEPP. That report may be obtained by writing to the Tennessee Department of the Treasury, Consolidated Retirement System, 10th Floor Andrew Jackson Building, Nashville, Tennessee 37243-0230, or by calling (615) 741-8202.

Funding Policy - Plan members are noncontributory. The college is required to contribute an actuarially determined rate. The current rate is 6.19% of annual covered payroll. Contribution requirements for the college are established and may be amended by the TCRS' Board of Trustees. The college's contributions to TCRS for the years ended June 30, 2001, 2000, and 1999, were $343,283.84, $373,240.06, and $377,109.15. Contributions met the requirements for each year.

B. Defined Contribution Plans

Optional Retirement Plans (ORP)

Plan Description - The college contributes to three defined contribution plans: Teachers Insurance and Annuity Association–College Retirement Equities Fund (TIAA-CREF), Aetna Life Insurance and Annuity Company, and Variable Annuity Life Insurance Company (VALIC). These plans are administered by the Tennessee Department of the Treasury. Each plan provides retirement benefits to faculty and staff who are exempt from the overtime provisions of the Fair Labor Standards Act and who waive membership in the TCRS. Benefits depend solely on amounts contributed to the plan plus investment earnings. Plan provisions are established by state statute in Title 8, Chapter 35, Part 4, *Tennessee Code Annotated.* State statutes are amended by the Tennessee General Assembly.

Funding Policy - Plan members are noncontributory. The college contributes an amount equal to 10% of the employee's base salary up to the social security wage base and 11% above the social security wage base. Contribution requirements are established and amended by state statute. The contribution made by the college to the plans was $324,724.22 for the year ended June 30, 2001, and $302,847.17 for the year ended June 30, 2000. Contributions met the requirements for each year.

NOTE 7. OTHER POST-EMPLOYMENT BENEFITS

The State of Tennessee administers a group health insurance program which provides post-employment health insurance benefits to eligible college retirees. This benefit is provided and administered by the State of Tennessee. The college assumes no liability for retiree health care programs. Information related to this plan is available at the statewide level in the *Tennessee Comprehensive Annual Financial Report*. That report may be obtained by writing to the Tennessee Department of Finance and Administration, Division of Accounts, 14th Floor William R. Snodgrass Tennessee Tower, 312 Eighth Avenue North, Nashville, Tennessee 37243-0298, or by calling (615) 741-2140.

NOTE 8. INSURANCE-RELATED ACTIVITIES

The state purchases commercial insurance for real property losses above $5 million per year and surety bond coverage on the state's officials and employees. During the year ended June 30, 1999, the state incurred losses in Clarksville and Jackson due to damage from tornadoes. The final settlement of $8.96 million for the tornado damage in Clarksville was made during the year ended June 30, 2001. In the years ended June 30, 2000, and June 30, 1998, the state did not have any claims filed with the commercial insurer. A designation for casualty losses in the amount of $8.731 million at June 30, 2001, and $7.256 million at June 30, 2000, was established in the state's general fund to provide for any property losses not covered by the commercial insurance.

At June 30, 2001, the scheduled coverage for the college was $32,125,400 for buildings and $13,328,400 for contents.

The state has set aside assets for claim settlement in an internal service fund, the Claims Award Fund. This fund services all claims for risk of loss to which the state is exposed, including general liability, automobile liability, professional malpractice, and workers' compensation. The college participates in the Claims Award Fund. The fund allocates the cost of providing claims servicing and claims payment by charging a premium to the college based on a percentage of the college's expected loss costs, which include both experience and exposures. This charge considers recent trends in actual claims experience of the state as a whole. An actuarial valuation is performed as of fiscal year-end to determine the fund liability and premium allocation. Since the college participates in the Claims Award Fund, it is subject to the liability limitations under the provisions of the Tennessee Claims Commission Act, *Tennessee Code Annotated*, Section 9-8-101 et seq. Liability for negligence of the college for bodily injury and property damage is limited to $300,000 per person and $1,000,000 per occurrence. The limits of liability under workers' compensation are set forth in *Tennessee Code Annotated*, Section 50-6-101 et seq. Claims are paid through the state's Claims Award Fund.

The state has also set aside assets in the Employee Group Insurance Fund, an internal service fund, to provide a program of health insurance coverage for the employees of the state with the risk retained by the state. The college participates in the Employee Group Insurance Fund. The fund allocates the cost of providing claims servicing and claims payment by charging a premium to the college based on estimates of the ultimate cost of claims that have been reported but not settled and of claims that have been incurred but not reported. Employees and providers have 13 months to file medical claims.

NOTE 9. FEDERAL STUDENT FINANCIAL ASSISTANCE

The restricted expenditure function scholarships and fellowships includes $2,305,917.65 of federal financial assistance for students. These programs include, but are not limited to, Federal Pell Grants and Federal Supplemental Educational Opportunity Grants.

NOTE 10. COMMITMENTS AND CONTINGENCIES

Sick Leave - The college records the cost of sick leave when paid. Generally, since sick leave (earned one day per month with unlimited accumulation) is paid only when an employee dies or is absent because of illness, injury, or related family death, there is no liability for sick leave at June 30. The dollar amount of unused sick leave was $2,651,123.27 at June 30, 2001.

Operating Leases - The college has entered into various operating leases for equipment. Such leases will probably continue to be required. Expenditures under operating leases were $53,120.76 for the year ended June 30, 2001. All operating leases are cancelable at the lessee's option.

Construction in Progress - At June 30, 2001, outstanding commitments under construction contracts totaled $75,066.74 for the Chemistry Laboratory, ADA improvements, and the fire hydrant loop upgrade, which will be funded by future state capital outlay appropriations.

NOTE 11. NEW ACCOUNTING PRONOUNCEMENTS

In November 1999, the Governmental Accounting Standards Board (GASB) issued Statement 35, *Basic Financial Statements—and Management's Discussion and Analysis—for Public Colleges and Universities, an amendment of GASB Statement No. 34*. As originally issued, Statement 34, *Basic Financial Statements—and*

Management's Discussion and Analysis—for States and Local Governments was not applicable to public institutions. Rather than issuing separate standards, GASB decided to provide financial reporting guidance for public institutions by amending Statement 34 to extend its applicability to them. Statement 35 supersedes GASB Statement 15, which currently allows public institutions to choose one of two models when preparing their financial statements—the AICPA College Guide model or the governmental model. As component units of a state government, most public institutions will implement GASB Statement 35 at the same time as the state government implements GASB Statement 34.

Under the provisions of the GASB standards, the college is permitted to report as a special purpose government engaged only in business-type activities (BTA). BTA reporting will require the college to present only the basic financial statements and required supplementary information (RSI) for an enterprise fund that includes management's discussion and analysis; a statement of net assets or a balance sheet; a statement of revenues, expenses, and changes in net assets; a statement of cash flows; notes to the financial statements; and other applicable RSI. The required basic financial statements described above are prepared using the economic resources measurement focus and the accrual basis of accounting. Fund financial statements are not required for BTA reporting.

Statement 34 will also require the college to retroactively and prospectively report all capital assets, net of accumulated depreciation, including infrastructure assets (long-lived capital assets such as roads and bridges) in the statement of net assets and report depreciation expense in the statement of revenues, expenses, and changes in net assets. Retroactive reporting of capital assets will require a prior-period adjustment to net assets. Management has not yet determined the effect of the implementation of this statement on the college's financial statements.